

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

ANDHERI (E), MUMBAI – 400 096.

AGENDA FOR THE 10TH MEETING OF THE
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

VENUE :- CONFERENCE HALL OF SEEPZ SERVICE CENTRE,
2ND FLOOR, ANDHERI (E), MUMBAI – 400 096.

ON 27TH APRIL, 2011 AT 03.30. P.M.

**MINUTES OF THE 9TH MEETING OF THE SEEPZ - SEZ AUTHORITY
HELD ON 14.03.2011.**

Present:

1. Development commissioner, SEEPZ-SEZ : Chairperson
2. Joint Development Commissioner, SEEPZ-SEZ. : Member
3. Shri Amar Kothari, Managing Director, M/s. Intergold India Ltd. : Member
4. Shri Rajiv Sheth, Managing Director M/s. Tara Ultimo. : Member
5. Shri P.S. Raman, Dy. Development Commissioner : Secretary
6. Mrs. M.J. Kulkarni, Asstt. Development Commissioner. : Manager (Estate)

The Authority noted the Action taken report in respect of the decisions taken in the previous meeting. The following Agenda items were discussed:-

Agenda Item No.01: Appointment of Chartered Accountant for the year 2010-11.

The Authority noted that M/s. Kedia & Company, Chartered Accountant were appointed for maintenance of the Accounts of the Authority for the year 2009-10 for a monthly compensation of ₹ 12,000/-. It was also noted that they have been attending to the work of maintaining the Account of the Authority during the current year also and that they have made a request for enhancing the compensation to ₹ 30,000/- p.m. as their Senior representative and senior partner also visit SEEPZ frequently for providing necessary guidance for proper coordination of the work.

The Authority was informed that M/s. Kedia & Company were appointed in the year 2009-10 based on quotations called for from 5 CAG empanelled Chartered Accountants. The lowest offer of ₹ 12,000/- p.m. was of M/s. Kedia & Company and the 2nd lowest offer was of ₹ 30,000/-. Therefore, the enhanced compensation now sought by M/s. Kedia & Company is at par with the 2nd lowest offer received last year.

Decision: The Authority approved the proposal for increase in the monthly compensation to M/s. Kedia & Company to ₹ 30,000/-.

Agenda Item No.02: Appointment of Electrical Supervisor under Authority.

It was noted that the proposal is for taking services on Contract basis of Mr. P.D. Kadam, Retired Senior Electrician from the MIDC for attending to the day-to-day work for a period of one year. The Authority was informed that Shri Kadam had worked in SEEPZ-SEZ for several years and is therefore, familiar with the various electrical installations and has the requisite experience as Electrical Supervisor. Since the Authority does not have any technical staff under it, detection of the day to day problems itself is a major load. It was also decided to constitute a technical cell under Authority headed by an Asstt. Engineer (Civil).

Decision: The proposal was approved subject to the condition that the monthly compensation payable shall be calculated as per the Authority Rules and other Govt. Rules.

Agenda Item No.03: Allotment of food kiosk in BFC.

The Authority was informed that total area available on the ground floor of BFC building is 5068 Sq.ft. After taking into account the common area such as entrance, foyer, lifts, etc., the actual usable area will be approximately 3900 sq.ft. Though few hospitality Service Provider visited the space, due to one reason or the other there has not been any concrete response from any one of them. In the recent past, IRCTC, which is an Organisation in the Public Sector has shown interest in taking up the space. During the preliminary discussion, the joint General Manager, IRCTC had with the Zone Administration on 11.3.2011. It was indicated that the general Policy of the IRCTC is not to invest in the space and therefore, their request was not to charge lease rent.

The Authority was further informed that an area of approx. 700 sq.ft. on the grounds floor will be required for running an Employees' Clinic which is an essential requirement considering the large number of employees in the Zone Complex.

Decision: Considering the circumstances, the Authority approved in-principle for providing an area of approx. 1800 sq. ft. to IRCTC for a period of six months on a nominal rent of Re. 1/- as in the case of

ICH, CWC and other organization already existing within SEEPZ SEZ, in case IRCTC is not able to incur the rent expenses as per their policy. The rent payable should be worked out based on the revenue generation thereafter. It was also agreed to use an area of approx. 700 sq.ft. for running the Employees' Clinic.

Agenda Item No.04: Running the Gym in BFC Building.

The Authority noted that the facility created for Gymnasium is lying unused so far. It was also noted that M/s. D.K. Hospitality Pvt. Ltd. have shown interest to run the Gym facility and have requested for a concessional rent of 50% as it may take some time for the revenue generation to reach break-even level since the Members are limited to the employees of the Zone units.

Decision: Considering the circumstances of forgone rent for the last one year and apprehended lack of maintenance of the equipments, the Authority accorded approval for granting a rent concession of 50% for a period of six months and thereafter to review the rent chargeable after assessing the revenue generation.

Agenda Item No.05: Extension of tenure period in the Cleaning Contract.

It was noted that the existing Contract of M/s. BVG India Ltd. was for the period upto 8.2.2011 and that they have been given extension for a period of one month thereafter. The Authority also noted that the services of M/s. BVG were found to be satisfactory and that M/s. BVG have shown interest for continuation of the Contract for a further period of one year.

Decision: As the Tender issued was for a period of one year, it was decided that fresh Tender may be issued specifying inter-alia that in case the performance found to be satisfactory, extension can be granted for further period of one year if the Tenderer is willing to continue the contract on the same terms and conditions. It was also agreed to grant extension to the existing contract i.e. M/s. BVG for a period of three months from 9.3.2011 so as to avoid disruption of cleaning arrangement of Zone Complex. Fresh Tenders should be invited and the contract to be finalized within this extended period.

Agenda Item No.06: Increase in the transfer charges.

It was noted that the proposal is for increasing the existing transfer charges in respect of premises in the MIDC constructed buildings/plot-holders and premises in the SDFs/Gems & Jewellery Complex Buildings. The Authority was informed that the MIDC has its own Guidelines for transfer of premises and in the year 2006, SEEPZ Administration had prepared Guidelines for transfer of premises in the Zone which covers premises in the SDFs/G&J Complex buildings as well as MIDC constructed buildings (buildings constructed by allottees of Plot).

Decision: The Authority held the view that the matter may require a comparative study of (1) what is the transfer charges of MIDC as per their Guidelines and (2) whether the existing transfer charges of SEEPZ Administration is comparable to what MIDC's charges, etc. It was decided that a comprehensive note on the above may be circulated among Members of the Authority and the proposal may be included in the Agenda for discussion in the next Meeting of the Authority.

Agenda Item No.07: Estimate for providing and erecting in position pacer (speed breaker) & Globmaker Road Studs.

It was noted that the proposal is for providing Speed Breakers on the internal road of Zone Complex. The Authority was informed that the location for installation of speed breakers have been inspected by a team comprising Dy. Engineer of MIDC, Security Officer and representatives of SEEMA & SG&JMA.

Decision: The proposal was approved.

Agenda Item No.08: Expenditure incurred on M & R Works.

It was noted that a sum of ₹ 3,02,99,466/- is payable to the MIDC as per the Statement of expenditure in respect of minor works as on 30.11.2010 submitted by MIDC. The Authority was informed that out of this, expenditure amounting to ₹ 2,88,85,000/- were incurred from November, 2009 onwards i.e. after Notification of the Authority Rules. In view of this, the expenditure can be considered for payment from the Authority funds. The Authority was further informed that in order to make full payment of the dues of MIDC in respect of M&R works, a further sum of

₹ 14,14,466/- is payable which expenditure was incurred prior to Notification of the Authority Rules i.e. prior to November, 2009. Though the Zone Administration had sought enhanced allocation of fund in the RE during the preceding 3 years, no additional funds were allocated and therefore, necessity arose for seeking payment of the expenditure incurred as mentioned above from the Authority Fund.

Decision: The Authority approved the proposal for payment of ₹ 2,88,85,000/- from the Authority Fund. It was directed that the remaining amount of ₹ 14,14,466/- may be paid from the M&R allocation for the next financial year.

Supplementary Agenda Item No.09: Proposal of MIDC for approval of an AMC Agency for carrying out Minor Repair work in SDFs and Gems & Jewellery Buildings.

The Authority noted that the proposal of the MIDC is for approving an estimate for ₹ 14,47,300/- (based on the actual expenditure incurred during the year 2009-10) for carrying out daily maintenance of SDFs and G&J buildings such as replacement of drainage-rainwater pipelines, repairing of damaged plaster, provision for waterproofing, repairing of flooring work, provision for repairing of damaged Brick masonry, repairing of damaged aluminium windows, etc. It was stated that as per the letter dated 11.3.2011 received from the MIDC, "the objective is to expedite the process of essential minor repairs of the above nature. As per the present procedure of MIDC, Tender is to be invited for incurring an expenditure and the process takes long time due to procedural requirement. If the estimate can be approved, then the actual repair work can be taken up by the MIDC after obtaining approval on each occasion without having to go through the tender procedure, which will expedite the process of carrying out essential minor repairs. Therefore, once agency is fixed, the essential work can be carried out as and when required. The estimate has been worked out based on the current MIDC DSR."

Decision: The Authority approved the proposal.

Supplementary Agenda Item No.10: Proposal for setting up of an Employee Clinic in SEEPZ-SEZ.


It was noted that the proposal is for setting up an Employee Clinic in an area of approx. 700 sq. ft. on the ground floor of the BFC building. The Authority was informed that the proposal envisages the following:-

- 1> Providing an area of 700 sq. ft of built up space on the ground floor of the BFC Bldg. for running the Employee clinic. MIDC will be required to do the flooring and some minor modification for the clinic to start.
- 2> The Directorate of Industrial Safety & Health have a panel of approved Doctors. The services of one or two Doctors from this Panel can be utilized for running the clinic.
- 3> MARG (Mutual Awareness and Response Group) can be requested for providing necessary equipments required for the clinic.
- 4> Recurring cost on engaging the Doctors and assisting staff will be met from Authority Fund.
- 5> This facility will provide first-aid in case of trauma and regular check up of workers in hazardous occupation as per the Factories Act, to begin with. It can later be expanded to general check up of employees including women employees, etc.

The Authority was further informed that the MIDC has submitted an estimate amount to ₹ 51.97 Lakhs for construction of a separate building with an area admeasuring 440 sq. mtr. For locating Employees clinic, crèche facility and fair Price shop. It is expected that construction of building may take at least one year and therefore, the Employees clinic can start functioning from the ground floor of BFC building for the time being and shift to the new premises when its get ready.

Decision: The Authority approved the proposal for setting up an Employees clinic on the ground floor of BFC building. The estimate of ₹ 51.97 lakhs for construction of a new building for locating the Employee clinic, crèche facility and Fair Price Shop was also approved.

The Meeting ended with vote of thanks to the chair.


Chairperson-cum
Development Commissioner
SEEPZ SEZ Authority

**Present status of Action taken in respect of decision taken in the 9th
Meeting of SEEPZ-SEZ Authority held on 14.03.2011.**

Agenda item	Action taken
Item No.1: Appointment of Chartered Accountant for the year 2010-11	Letter dt. 25.03.2011 issued to M/s. B.N. Kedia
Item No.2: Appointment of Electrical Supervisor under Authority	The proposal was approved. However the same is taken in the next meeting for fixation of remuneration
Item No.3: Allotment of food kiosk in BFC	The in-principal approval letter dt. 25.03.11 was issued to IRCTC
Item No.4: Running the Gym in BFC Bldg.	The in-principal approval letter dt. 25.03.11 was issued to D.K. Hospitality
Item No.5: Extension of tenure period in the Cleaning Contract	The tender for cleaning contract is under finalization
Item No.6: Increase in the transfer charges	The proposal has been included in the Agenda in the 10th Authority meeting
Item No.7: Estimate for providing and erecting in position pacer (speed breaker) & globmaker road studs	The approval letter dt. 23.05.11 has been issued to MIDC
Item No.8 : Expenditure incurred on M & R works	The cheque of Rs. 2,88,000/- has been drawn. The same will be released on receipt of the balance payment of garbage from MIDC.
Item No.9 : Proposal of MIDC for approval of AMC agency for carrying out minor repair work in SDFs & G & J bldg.	The approval letter dt. 23.05.11 has been issued to MIDC.
Item No.10 : Proposal for setting up an Employee Clinic in SEEPZ SEZ	The approval letter dt. 29.03.11 has been issued for setting up an Employee clinic in the BFC bldg.

Agenda for the 10th Authority Meeting

Item no. 1 : Budget estimate of the Authority for 2011-12 :

The budget estimate of Authority for the financial year 2011-12 is annexed as **Annexure I**. The same envisages the total receipt of Rs. 27.60 crores and expenditure on capital works of Rs. 15.02 crores and Rs. 10.33 crores on M & R works and administrative expenditure.

Item No.2: Occupational Health Centre & Creche

In SEEPZ-SEZ nearly 85,000 persons are employed by the Zone Units and 40% of the workforce comprises of women employees. However, though some of the big units have certain in-house health check-up facility, most of medium and small units do not have proper facility.

As per the Factories Act, 1947, Annual health check-up is required to be done in respect of all workmen. The proposal for construction of a building to accommodate (i) occupational health centre, (ii) Crèche facility and (iii) Fair-price Shop with a built-up area of 440 sq. mtrs. has been approved in the last meeting of the Authority held on 14.03.2011. Accordingly, the MIDC is in the process of issuing necessary Tender for taking up construction of the building. In the meanwhile, it is proposed to start the occupational health centre in an area of 1500 sq. ft. on the ground floor or BFC building. This proposal was discussed with the SG&JMA on 08.04.2011 and the Association expressed the view that some of the equipments required for the Health Centre could be donated through the Association or MARG to expedite the process. As and when the building proposed to be constructed gets ready, the Health Centre can be shifted to the new building. MARG also requested for approx. 700 sq. ft. space for running the Creche which is presently located in one of the SDFs in an inhospitable environment.

The proposal is to start the Health Centre facility with whatever basic amenities possible and to add further facilities depending on the need of the workmen. The recurring expenditure for providing services of Doctor and essential staff is proposed to be met from the Authority. It is proposed to spare 770+1500 sq. ft. in the ground floor of the BFC for the Occupational Health Centre and the Creche. With this, it may not be possible to accommodate the IRCTC proposed food court.

Submitted for consideration of the Authority.

Item No.3: Revision of Lease Rent.

As per the Order no. 2/2/87-NEPZ dt. 28.04.2000 of the Ministry, Lease Rent is to be revised once in three years. The last revision was effected of 40% increase in Lease Rent w.e.f 1st January, 2008. Accordingly, the next revision is due w.e.f.1.1.2011.

The aforesaid Order of the Ministry specifies that increase in Lease Rent should be effected at least of 25%. For calculation of revised rent, the capital expenditure and expenditure incurred on M&R works for the preceding three years, is to be considered. The expenditure incurred on capital works and M&R works during preceding three years have been as follows:-

Year	Capital Expenditure ASIDE (Rs. in lacs)	M&R Expenditure (M & R AND Authority) (Rs. in lacs)	Total (Rs. in lacs)
2010-11	2720.95	113.08	3832.80
2009-10	779.14	998.77	1057.55
2008-09	1104.66	278.41	1593.49

As per the above details, the increase in rent works out to Rs. 1,200/- sq.mtr. per annum which works out to more than 100% increase in most of the cases and even more than 200% increase in some cases as compared to the least rent presently charged. In the year 2008, though the increase in rent based on the expenditure incurred on capital works and M&R works relating to preceding three years worked out to Rs. 640/- per sq. mtr. p.a., the increase in rent effected was only to the extent of 40%. A statement indicating the rent presently charged, revision calculated @ 25% increase, revision calculated @ 40% increase and revision calculated @ Rs.1,200/- per sq. mtr. p.a., is placed at Annexure II.

Item No.4: Setting up of Bio-methanization Plant :

The proposal of M/s. Ashoka Bio-green for setting up Bio-Methanation plant in SHEEPZ-SEZ envisaging the project cost of Rs. 90.00 lakhs was considered

by the MNRE and grant of Rs. 28.75 lakhs has been approved for the project as per MNRE letter No. 19-14/2009-R&D/BE/BGFP dated 10.02.2011 (Copy at Annexure-III). As the estimated cost indicated in the aforesaid approval of MNRE is Rs.57.50 lakhs and the project cost as per estimate of M/s. Ashoka Bio-Green is Rs. 90.00 lakhs, the matter was taken up again with the MNRE for re-appraisal. The MNRE vide their letter No. 19-14/2010/BE/BGFP dated 24.03.2011 have stated that the project cost of Rs. 57.50 lakhs was estimated by their expert for subsidy purpose.

For execution of the balance fund, they have suggested that either the Promoter of the project may incur or the concerned organization may incur the same. During discussion with the MNRE, the view held was that zero interest loan could be considered by the SEEPZ Authority to the Promoter. The Promoter will invest his contribution of Rs. 28.75 lakhs i.e. equivalent to the subsidy sanctioned by the MNRE for the project. The subsidy amount of Rs. 28.75 lakhs will be released by the MNRE, after implementation of the project the loan amount will be also released around the same time.

The above proposal is submitted for consideration of the Authority. M/s. Ashoka Biogreen's views a further downward revision of cost, loan repayment period & moratorium period could also be called for.

Item No. 5: Administrative charges in respect of transfer of premises.

The subject matter was discussed as Agenda Item No. 6 in the last meeting of the Authority held on 14.03.2011. The proposal was deferred as the Authority held the view that the issue may require more detailed examination.

The following table provides details of Administrative charges presently payable to SEEPZ Authority as per the existing 5% of differential asset value rate. In order to facilitate reference, the transfer charges presently payable @ 5% of differential asset value in the case of a unit with an area of 600 sq. mtrs. of built-up space, after allotment period of 5 years, 10 years, 15 years, 20 years, 25 years and 30 years, have been given below along with the transfer charges payable to the MIDC as per their Transfer Guidelines:-

Premises in SDF

If the transfer of premises takes place after	Transfer charges payable to SEEPZ @ 5% differential asset value in respect of Govt. SDF premises.
5 years of possession	2005 - Rs. 9,68,264/-
10 years of possession	2000 - Rs. 10,42,016/-
15 years of possession	1995 - Rs. 11,64,818/-
20 years of possession	1990 - Rs. 14,71,298/-
25 years of possession	1985 - Rs. 16,01,553/-
30 years of possession.	1980 - Rs. 16,78,345/-

The calculation sheets are annexed at Annexure II

I. Premises in MIDC constructed buildings.

Built-up area (Sq.Mtrs.)	Transfer charges payable to MIDC as per their Transfer Guidelines	Transfer charges payable to SEEPZ-SEZ Authority as per our Guidelines.
SDF-VII	As per the Minutes in the meeting held on 02.11.06 wherein it is mentioned for non-formal transfer :- (i) Where the Licensee/Lessee has constructed or consumed at least 10% of the permissible FSI of the plot area, such transfer will be permitted on recovery of the 10% of the differential premium (ii) Where the condition at (i) above is not fulfilled, i.e. has not constructed at least 10% of the permissible FSI of	Rs. 15,000/-
SEEPZ++ Tower I & II		
Multi-storied building		

the plot area such transfer will be permitted on recovery of 30% of the differential premium.

a. For eg. the gala no. GJ-09, in SDF-VII has been charged differential premium of Rs. 10,04,250/- for transfer of their gala to M/s. Jewel Goldi (since 2003)

b. Another eg. the gala no. GJ-16 in SDF-VII has been charged differential premium of Rs. 9,42,450/- for transfer of gala to M/s. Jewel Art Since 2000)

c. For eg. the plot no. GJ-07, in SEEPZ++ has been charged differential premium of Rs. 10,04,250/- for transfer of their gala to M/s. Jewel Goldi (since 2003)

d. Another eg. the unit no. 701/702 in SEEPZ++ has been charged differential premium of Rs. 28,02,505/- for transfer of gala to M/s. R. Steinmetz (Since 2003)

e. For eg. the plot no. GJ-07, in SEEPZ++ has been charged differential premium of Rs. 23,76,900/- for transfer of their gala to M/s. Sheetal Jewellery (since 2002)

It may be seen from the above that the existing transfer charges @ 5% of differential asset value works out more or less comparable to the charges levied by MIDC in respect of MIDC constructed buildings. Only in respect of the premises in the MIDC constructed building what we presently charged of lump sum amount of Rs.15,000/- is much lower than what is charged by the MIDC.

It is proposed to increase the transfer charges payable to SEEPZ Authority to Rs. 1,00,000/- i.r.o. gala constructed by MIDC.

Submitted to the Authority of consideration.

Item No. 6: Remuneration for Electrical Supervisor.

The Authority in its last meeting held on 14.03.2011 approved appointment of Shri P.D. Kadam, Ex-employee of MIDC, SEEPZ Sub-Division as Electrical Supervisor under the Authority. As per the Pay-slip of the last drawn salary submitted by Shri Kadam, the monthly emoluments works out to approx. Rs. 25,000/-. It is understood from MIDC that Shri Kadam does not receive any Pension as there is no scheme of Pension in the MIDC. It is therefore, proposed that a consolidated amount of Rs. 20,000/- may be considered as monthly compensation for Shri Kadam for carrying out the work of Electrical Supervisor under the Authority.

Item No. 7: Purchase of one Jeep for Security Section and replacement of the existing two Motor Bikes.

The Security Section at present has two motor bikes which were purchased in year 2004. Due to passage of time, the condition of the Motor Bike is such that they require frequent repairs. It is proposed to purchase two new Motor Bikes in replacement of the existing old bikes. The approximate expenditure for this would be approx Rs. 70,000/- to Rs. 80,000/-.

At present an Indica vehicle hired from Maha Sharda Travels, has been provided for the use of Security Section and Estate Section, which is hired from a Travel Agency. It is proposed to purchase one Jeep for the use of Security Section and Estate Section in place of the existing Indica Vehicle. The approximate expenditure for the same will be approx. Rs. 6,95,000/-. The Security Guards, who have valid driving licence can be asked to drive the vehicle.

Item No. 8: Appointment of Security Advisor for the Authority:

SEEPZ SEZ has been one of the vital installations in Mumbai facing security threat as per the report received from the Mumbai Police Authorities from time to time. The Security wing of the Zone has a sanctioned strength of 64 nos. post comprising of Security Office (1 post), ASO grade-I (3 post), ASO

grade-II (3 posts), Head Security Guard (3 posts), Sr. Security Guard (4 posts) & Security Guard (50 posts).

In order to supplement the existing security personnel which is inadequate, services of 30 ex-servicemen & 60 nos. of security guards have been outsourced as approved by the Authority. In order to provide profession advise on the security related matters, and also to co-ordinate between security personnel belonging to different background and overseas implementation of the SEEPZ SEZ DMP, it would be desirable to have Security Advisor preferably a retired officer from the Indian Army (Infantry Divn.).

ANN - I

OFFICE OF THE DEVELOPMENT COMMISSIONER
SEEPZ SPECIAL ECONOMIC ZONE,
MINISTRY OF COMMERCE & INDUSTRY
GOVERNMENT OF INDIA,
ANDHERI (EAST), MUMBAI - 400 096

Budget for the year 2011-2012

SR No	Particulars	Page	Budget Estimate 2010-2012	Budget 2011-2012
1	Operating income	2	2413.00	2760
2	Operating Expenditure	3	446.22	1033.85
3	Operating surplus (1-2)		1966.78	1726.15
4	Add.1) Administration & Misc income		Nil	
	2) Finance & Misc income		Nil	
5	Total		1966.78	1726.15
6	Less 1) Administration & Misc Expenditure		Nil	
	2) Finance & Misc Expenditure		Nil	
7	Total		1966.78	1726.15
8	Net surplus		1966.78	1726.15
9	Contribution to Capital Acct.	4	1700	1502.75
10	Surplus available after contribution		266.78	223.40
11	Exports (in Rs lakhs)		11,00,000	12,00,000
12	No of units		293	305

SECRETARY

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

Budget for the year 2011-2012

Operating income (In Rs. Lakhs)				
Sr No	Particulars	Schedule No/Page	Budget 2010-11	Budget 2011-12
A	Rental income	I /6	2100.00	2100.00
B	Interest	II /6	100.00	150.00
C	Issue of Gate Passes	III /6	43.00	60.00
D	Disposal of Garbage	III /6	150.00	400.00
E	Misc Receipt	III /6	20.00	50.00
Total		Total	2413.00	2760.00

SECRETARY

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

Administrative expenses

Budget for the year 2010-11

(in Lakhs)

SR No	Operating Expenditure (In Rs.Lakhs)	2010-2011	2011-2012
1	House Keeping		
2	Outsourcing service of security guards	90.00	100.00
3	Electricity charges	69.00	80.00
4	Water charges	30.00	60.00
5	Property charges	03.00	5.00
6	Advertisement & Publicity	02.00	5.00
7	Stationery	08.00	10.00
8	C.A.'s remuneration	09.00	20.00
9	Expenditure on Outsourcing of Data Entry Operators	03.00	4.00
		05.00	10.00
10	Salary of Authority Staff	30.00	30.00
11	Hiring of Vehicles	02.00	5.00
12	Refund of Security deposit	10.00	20.00
13	Misc Expenditure	04.00	20.00
14	Construction of		
	1) Wellness centre, Creche of Wholesale Price shop.	48.15	51.96
	2) Renovation of 'c' Type qtrs	25.00	26.95
	3) Development of Parking space	50.00	
	4) Renovation of C.G.H.S dispensary	8.05	8.05
	5) Repair of SDF V	50.02	-

6) Supplying & erecting lighting arrester to S.D.F Buildings ,GJ Building and Service Centre Building at SEEPZ SEZ Premises.	4.97
7) Construction of tank near dustbin for storage of investment powder.	3.39
8) Operation & Comprehensive maintenance of the lifts at SDF/G& J Bldg. at SEEPZ premises.	43.28
9) Providing repainting to Conference Hall , staircase block & miscellaneous repairs at Service Centre Bldg.	2.58
10) Rewiring to fire escape staircase of all SDF , G & J Bldg .in Seepz Sez premises.	14.62
11) Renovation & repair to existing fire fighting system.	1.04
12) Providing waterproofing treatment to terrace of SDF-I building.	13.71
13) Annual Maintenance contract for Misc repairs to SDF & G & J Bldg.	14.47
14) Renovation for Dispensary in BFC bldg . on ground floor in Seepz Sez.	3.30
15) Annual Maintenance contract of AC machine at Seepz Service Centre Bldg	3.22
16) Annual Maintenance Contract for the High Mast , Streetlight & electrical maintenance of buildings in Seepz premises & residential buildings in colony premises.	15.30

17) Refiling of dry powder type fire extinguisher at SDF S & J.	4.04
18) Painting to compound wall of Seepz premises.	12.35
19) Repair of Passage adjacent to M/s systime & warehouse.	7.78
20) Repair to Staircase at SDF 1.	8.62
21) Supplying & erecting online UPS at service centre Bldg.	4.59
22) Repairing fire escape staircase of SDF IV Bldg.	16.56
23) Panting to D1 Bunglow.	1.18
24) Repairs to damage compound wall of dry dustbin.	0.49
25) Rewiring of passage & meter room at SDF V	0.59
26) Providing & erecting Submersible Pumps at service centre Bldg.	0.59
27) Providing & erecting decorative railing in front of gate IV.	0.59
28) Supplying & erecting split Air condition to Server room at Service centre bldg.	0.38
29) Filling of potholes on internal road in Seepz-Sez.	0.59
30) Providing & fixing G.I delivery pipeline from C Pump to Bldg No 3 at Seepz Staff qtrs.	0.59

	31) Trimming of tree branches below 6'' along the compound wall.		0.58
	32) Supplying & erecting flood light for Gate No I,II,&III in Seepz Sez Area.		0.54
	33) Providing Water heater to Seepz staff qtrs.		0.35
15	Work under M & R scheme for the year 2011-2012 as per statement 'A'		397.60
	Total	446.22	1033.85

SECRETARY

Programme of Capital Works (in Lakhs)

SR No	Particulars	2010-2011	2011-2012
1	Providing ,Supplying & erecting in position pacer.(Speed.Braker)	103.39	87.55
2	Creation of Single Window facility floor of service centre	161.14	161.14
3	Strengthening Security of Seepz Premises by Providing RCC Compound Wall	160.00	160
4	Redevelopment Plan proposal for construction of Tower with built up area of 25000 Sq.mtrs in place of existing SDF	Rs.5000 lakhs. (A sum of Rs.1074.87 lakhs is proposed to be contributed from the Authority fund & the remaining Rs 3925.13 will be sought from the aside scheme.)	Rs.2340 lakhs. (A sum of Rs 1989.00 lakhs is contributed from Aside Scheme & remaining Rs.351.00 lakh will be met from Authority fund.)
5	Repairs of Gems & Jewellery Complex.	Rs 100.00	200.00
6	Renovation of SDF V Building	Rs 100.00	195.96
7	Special repair of SDF 1		109.72
8	Special repair of SDF 2		140.03
9	Development of parking space		39.78
10	Providing & erecting decorative lighting for garden at lake.		5.88

11	Installation of modular lift (capsule lift) & allied works and providing ramp at service centre.		51.69
	Total	1700.00	1502.75
	Say Rs	1700.00	1502.75
	Authority Fund	1700.00	1502.75

SECRETARY

5

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

Budget for the Year 2011-2012
Capital Expenditure- Estimate of ways & means
(In Rs lakhs)

SR No	Description	Budget 2010-2011	Budget 2011-2012
1	Surplus	266.78	223.40
2	Aside grant	Nil	Nil
3	Transfer from Surplus	Nil	Nil
4	Sale of Capital items	Nil	Nil
5	Loan raised	Nil	Nil
6	Other grants	Nil	Nil
7	Total	266.78	223.40

SECRETARY

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

Budget for the year 2011-2012

Schedule I

Administration & Financial Income

Plot 1 Estate

(In Rs lakhs)

Particular	B E 2010-11	B E 2011-2012 Lakhs
Rent	2100.00	2100.00
Total	2100.00	2100.00

Schedule II

(In Rs lakhs)

Particular	B E 2010-11	B E 2011-2012 Lakhs
Interest	100.00	150.00
Total	100.00	150.00

Schedule III

(In Rs lakhs)

Particular	B E 2010-11	B E 2011-2012
Miscellaneous Receipt	20.00	50.00
Issue of Gate pass	43.00	60.00
Disposal of Garbage	150.00	400.00
Total	213.00	510.00

SECRETARY

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

Administrative expenses

Budget for the year 2010-11

(in Lakhs)

SR No	Operating Expenditure (In Rs.Lakhs)	2010-2011	2011-2012
1	House Keeping		
2	Outsourcing service of security guards	90.00	100.00
3	Electricity charges	69.00	80.00
4	Water charges	30.00	60.00
5	Property charges	03.00	5.00
6	Advertisement & Publicity	02.00	5.00
7	Stationery	08.00	10.00
8	C.A.'s remuneration	09.00	20.00
9	Expenditure on Outsourcing of Data Entry Operators	03.00	4.00
		05.00	10.00
10	Salary of Authority Staff		
11	Hiring of Vehicles	30.00	30.00
12	Refund of Security deposit	02.00	5.00
13	Misc Expenditure	10.00	20.00
14	Construction of	04.00	20.00
	1) Wellness centre, Creche of Wholesale Price shop.	48.15	51.96
	2) Renovation of 'c' Type qtrs	25.00	26.95
	3) Development of Parking space	50.00	
	4) Renovation of C.G.H.S dispensary	8.05	8.05
	5) Repair of SDF V	50.02	-

6) Supplying & erecting lighting arrester to S.D.F Buildings ,GJ Building and Service Centre Building at SEEPZ SEZ Premises.	4.97
7) Construction of tank near dustbin for storage of investment powder.	3.39
8) Operation & Comprehensive maintenance of the lifts at SDF/G& J Bldg. at SEEPZ premises.	43.28
9) Providing repainting to Conference Hall , staircase block & miscellaneous repairs at Service Centre Bldg.	2.58
10) Rewiring to fire escape staircase of all SDF , G & J Bldg .in Seepz Sez premises.	14.62
11) Renovation & repair to existing fire fighting system.	1.04
12) Providing waterproofing treatment to terrace of SDF-I building.	13.71
13) Annual Maintenance contract for Misc repairs to SDF & G & J Bldg.	14.47
14) Renovation for Dispensary in BFC bldg . on ground floor in Seepz Sez.	3.30
15) Annual Maintenance contract of AC machine at Seepz Service Centre Bldg	3.22
16) Annual Maintenance Contract for the High Mast , Streetlight & electrical maintenance of buildings in Seepz premises & residential buildings in colony premises.	15.30

17) Refiling of dry powder type fire extinguisher at SDF S & J.	4.04
18) Painting to compound wall of Seepz premises.	12.35
19) Repair of Passage adjacent to M/s systime & warehouse.	7.78
20) Repair to Staircase at SDF 1.	8.62
21) Supplying & erecting online UPS at service centre Bldg.	4.59
22) Repairing fire escape staircase of SDF IV Bldg.	16.56
23) Panting to D1 Bunglow.	1.18
24) Repairs to damage compound wall of dry dustbin.	0.49
25) Rewiring of passage & meter room at SDF V	0.59
26) Providing & erecting Submersible Pumps at service centre Bldg.	0.59
27) Providing & erecting decorative railing in front of gate IV.	0.59
28) Supplying & erecting split Air condition to Server room at Service centre bldg.	0.38
29) Filling of potholes on internal road in Seepz-Sez.	0.59
30) Providing & fixing G.I delivery pipeline from C Pump to Bldg No 3 at Seepz Staff qtrs.	0.59

	31) Trimming of tree branches below 6' along the compound wall.		0.58
	32) Supplying & erecting flood light for Gate No I,II,&III in Seepz Sez Area.		0.54
	33) Providing Water heater to Seepz staff qtrs.		0.35
15	Work under M & R scheme for the year 2011-2012 as per statement 'A'		397.60
	Total	446.22	1033.85

SECRETARY

8
Seepz Sez Authority.
List of Proposed M & R Works.

Annexure.I

M& R to SEEPZ For 2011-2012		
Sr. No	Name of work	Estimated Cost (in lakhs)
1	2	3
1	External repairing and painting to service centre Building.	15.00
2	Furniture polishing of D.C.& Jt D.C chamber and painting to second floor of Service Centre Building.	3.00
3	Repairs and external painting to S.D.F.VI Building.	30.00
4	Repairs to Fire Escape staircases of S.D.F.III.	15.00
5	Development of Lawn and Garden in SEEPZ premises.	40.00
6	M & R to Roads... Filling of potholes.	2.00
7	Repairs to 'A 3' Building in SEEPZ colony.	16.00
8	Cleaning of overhead water tanks in SEEPZ premises.	3.00
9	Repairs to electrical rooms of S.D.F. I to VI.	12.00
10	Repairs to over head water tanks of S.D.F I to IV.	20.00
11	Area development around S.D.F I to IV.	20.00
12	Repairing fire hydrants in S.D.F. I to IV and GJ I to III.	10.00
13	Internal rewiring in 'C' Type quarters.	0.60
14	Providing and installation of CCTV cameras in SEEPZ.	27.00
15	Providing ,erecting, commissioning of 2 numbers of passenger lifts for S.D.F. Building No.VI in SEEPZ-SEZ.	34.00
16	Providing and installation of lifts in S.D.F I & II.	60.00
17	Realignment of existing hanging electrical wiring in S.D.F and GJ Buildings.	25.00
18	Replacement of street light poles of Customs check road.(20 numbers)	25.00
19	Supply of electrical materials for maintenance.	5.00
20	Providing chequered tiles for watch tower stairs.	1.00
21	Providing fire hydrants and pipeline to CJ II and III	6.00
22	Providing water proofing treatment to lift wall of S.D.F I to V	6.00
23	Removal of scrap from terrace of S.D.F. I to VI and GJ I to III	10.00
24	Providing neon sign boards to Gate No. I and III	3.00
25	Providing antitermite treatment around periphery of S.D.F and GJ Building.	7.00
26	Providing drip and sprinkle system for lake garden	2.00
Total Amount Rs.		397.60

SECRETARY

ANNEXURE - II

SDF No.	Existing lease rent per sq.mtrs. p.a. w.e.f. 1.1.2008 Rs.	Additional rent per sq.mtrs. per annum (Rs.)	Revised lease rent if increase is effected @ 1200/- per sq. mtr. p.a. (Rs.)	Revised lease rent w.e.f. 1.1.2011 if increase @ 25% is effected (Rs.)	Revised lease rent w.e.f. 1.1.2011 if increase @ 40% is effected (Rs.)
SDF-I	450	1200.00	1650.00	562.50 (565.00)	630.00 (450*40%+)
SDF-II	500	1200.00	1700.00	625.00	700.00
SDF-III	610	1200.00	1810.00	762.50 (765.00)	854.00 (860.00)
SDF-IV	660	1200.00	1860.00	825.00	924.00
SDF V	660	1200.00	1860.00	825.00	924.00
G & J -I	940	1200.00	2140.00	1175.00	1316.00 (1320.00)
G & J -II	940	1200.00	2140.00	1175.00	1316.00 (1320.00)
G & J-III	1030	1200.00	2230.00	1287.50 (1290.00)	1442.00 (1445.00)
G & J Mirror image	1030	1200.00	2230.00	1287.50 (1290.00)	1442.00 (1445.00)
SDF -VI	1590	1200.00	2790.00	1987.50 (1990.00)	2226.00 (2300.00)
Base- ment	730.00	1200.00	1930.00	912.50	1022.00
	1380.00	1200.00	2580.00	(915.00) 1725.00	(1030.00) 1932.00 (1950.00)
Plot, SEEPZ+ + Tower-I & II, Multisto -ried Bldg	70.00	-	-	87.50 (90.00)	98.00 (100.00)

Further revision of lease rent of the following public utility/agencies located in SEEPZ SEZ needs to be done. The details are as under:

Agencies	Existing lease rent per sq.mtrs. p.a. w.e.f. 1.1.2008 Rs.	Revised lease rent if increase is effected @ 1200/- per sq. mtr. p.a. (Rs.)	Proposed lease rent - 25% increase.	Proposed lease rent w.e.f. 1.1.2011 Say Rs.
Central Bank of India	610.00	1810.00	152.50	762.50
G & J Association	1030.00	2230.00	257.50	1287.50
MMTC				

Kaydee Caterers	1590.00	2790.00	397.50	1987.50
Kaydee Canteen	610.00	1810.00	152.50	762.50
SEEPZ Shopping Centre, Complex	490.00	1690.00	122.50	612.50
Videsh Sanchar Nigam	1590.00	2790.00	397.50	1987.50
Vysya Bank	1590.00	2790.00	397.50	1987.50
Thomas Cook	1590.00	2790.00	397.50	1987.50
ICICI-ATM Centre	1590.00	2790.00	397.50	1987.50

ARM-III

482

No.-19-14/2009-R&D/BE/BGFP
Government of India
Ministry of New and Renewable Energy
(Bio-energy Technology Development Group-BGFP)

Block No. 14, CGO Complex,
Lodi Road, New Delhi-110003
Dated: 10.02.2011

To,
The Pay & Accounts Officer
Ministry of New and Renewable Energy
New Delhi -110 003

DDC

*2. In file of Mr. ...
The Govt has been down of ...
Submitted project proposal*

Subject: Sanction of project proposal for installation of Demonstration of Integrated Technology-package on medium-size 300 m³ mixed- biomass-feed based Biogas Fertilizer Plant (BGFP) for Generation, Purification/ Enrichment, Bottling and Piped distribution of biogas at SEEPZ SEZ, Andheri, Mumbai (Maharashtra) by Ashoka Biogreen Pvt. Ltd., Nasik (Maharashtra) on BOO basis.

*AA
15/2*

Sir,

With reference to the proposal letter no. ABPL/MNRE/2010-11/007 dated 17/09/2010 from Ashoka Biogreen Pvt. Ltd., at SEEPZ SEZ, Andheri, Mumbai (Maharashtra) and in pursuance of this Ministry's letter no. 7-2/2008-BE dated 03.07.2009, I am directed to convey the sanction of the President of India for taking up of above mentioned project at SEEPZ SEZ, Andheri, Mumbai (Maharashtra) at a total estimated cost of ₹ 57.50 lakh (Rupees fifty seven lakh fifty thousand only) with MNRE share of ₹ 28.75 lakh (Rupees twenty eight lakh seventy five thousand only) to IREDA for onward release to the authorized bank of Ashoka Biogreen Pvt. Ltd. I am also directed to convey the sanction of Project Monitoring-Support to IREDA of ₹ 5.00 lakh (Rupees five lakh only) for onward release to the IIT, Delhi, Concerned SNA and IREDA. The project shall be implemented in accordance with the terms and conditions given in Annexure-I.

2. The release for the sanctioned amount shall be made by MNRE after fulfillment of conditions given in Annexure-I, tie up with a financial institution/ Bank for term loan and certification by the concerned Bank after successful commissioning of BGFP projects, receipt of joint inspection report from committee & required statutory clearance/permissions and request letter by IREDA for release of MNRE share. In case the project is set up by the promoter through his own resources, the CFA would be released directly to the promoter after successful commissioning of the project and receipt of report of the Committee & required statutory clearance/permissions.
3. The Project promoter shall regularly submit progress reports, every three months, on the implementation of the project, throughout its duration.
4. IREDA shall submit Utilization Certificate along with audited Statement of Expenditure supported by necessary documents from the project promoter within twelve months from the date of issue of release order.
5. This Grant is non-recurring and no previous Utilization Certificate is pending from IREDA. IREDA pertains to Category 'A' Autonomous Institution.

6. The general terms and conditions of the grant, which need to be followed, are as given in Ministries letter no. 7-2/2008-BE dated 03.07.2009 and R&D Policy Guidelines for implementation of the said RDD & Technology Demonstration project.

7. The accounts of Grantee Organization shall be open to inspection by the sanctioning authority and audit both by the Comptroller and Auditor-General of India and internal audit by the Principal Accounts Office of this Ministry.

8. This sanction issues in exercise of the powers conferred on the Ministry with the concurrence of Internal Finance Division vide their Dy. No. IFD/2017/10-11 dated 02.02.2011.

9. The proposed expenditure on the project is to be met from the Demand No '67', Major head '2810' -New and Renewable Energy, 104- Research, Design and Development in Renewable Energy, 01- R&D in New and Renewable Energy Technologies, 01- Bio-Energy, 31- Grants in Aid (Biogas) during the year 2010-11 (Plan).

Yours faithfully,

(B. Routh)

Under Secretary to the Govt. of India

Copy to: -

1. Shri N.C. Mujumdar, Director, Ashoka Biogreen Pvt. Ltd., Ashoka house, Ashoka Marg, Nashik-422011 (Maharashtra).
2. Ms. Anita Agnihotri, Development Commissioner, SEEPZ SEZ Economic Zone, Govt. of India, Ministry of Commerce & Industry, Andheri (East), Mumbai-400096
3. CMD, IREDA, Agast Kranti Bhawan, 3rd floor, Bhikaji Cama Place, New Delhi-66.
4. Dr. V. K. Vijay, Associate Professor & Coordinator, Biogas Development and Training Center, Rural Development & Appropriate Technology Department IIT Delhi, Hauz Khas, New Delhi - 110016
5. The Director General, Maharashtra Energy Development Agency (MEDA), S. No. 191/A, Phase-1, 2nd Floor, MHADA Commercial Complex, Opp. Tridal Nagar, Yerawada, Pune - 411 006 (Maharashtra).
6. The Director & Coordinator, Biogas Development and Training Centre, Institute of Renewable Energy, KVIC, P.O.-Tirimbak, Vidya Mandir, Nasik - 422213 (Maharashtra)
7. AG, CW&M-II, (Science & Audit), DGACR Building, IP Estate, New Delhi-2
8. The Principal Director of Audit (Scientific Depts.), AGCR Bldg., New Delhi.
9. The Principal Director, (Local Bodies Accounts), Office of the C&AG, 9 Deen Dayal Marg, New Delhi-110002
10. Cash Section (3 copies), MNRE.
11. PS to AS&FA/ PS to JS (P&C)/ Dir (F)/ CA/ US (F) MNRE, New Delhi.
12. Ady (BE)/ Dir. (BG-M)/ Dir. (BGFP)/ S.O. (BE).
13. Sanction Folder, BG/BE Section.

(B. Routh)

Under Secretary to the Govt. of India

429

Subject: Sanction of project proposal for installation of Demonstration of Integrated Technology-package on medium-size 300 m³ mixed-biomass-feed based Biogas Fertilizer Plant (BGFP) for Generation, Purification/Enrichment, Bottling and Piped distribution of biogas at SEEPZ SEZ, Andheri, Mumbai (Maharashtra) by Ashoka Biogreen Pvt. Ltd., Nasik (Maharashtra) on BOO basis as RDD & Technology Demonstration Project.

Specific Terms & Conditions:

The sanction by MNRE for the said projects is subject to the following specific terms & conditions: -

I. Project: The details of the project are as given below:-

- i) Capacity: 300M³ / day
- ii) Estimated Project cost as approved by RDPAC: ₹57.50 lakh
- iii) MNRE share (50%): ₹28.75 lakh.
- iv) Project Monitoring Support: ₹ 5.00 lakh
- v) Total MNRE Grant: ₹33.75 lakh
- vi) Project Duration: 1 year

II. Release of funds:

The Committee recommended following terms & conditions for release of funds

- i) The funds would be released after fulfilling terms & conditions given in Ministry's letter no. 7-2/2008-BE dated 03.07.2009 & achieving satisfactory performance level as per FDPR and obtaining all required statutory clearances/permissions.
- ii) The Ministry may release funds to IREDA after receiving the request for the same for onward release to the bank authorized by promoter after successful commissioning of BGFP projects, receipt of joint inspection report from Committee and required statutory clearances/permissions. The Committee consisting of representatives from IREDA, IIT Delhi, concerned SNA, BDTC and Banks. The condition of successful commissioning of the project would, inter-alia, imply operation of the project for three months, including 72 hours continuous operation at minimum of 80% of rated capacity supported by data logged by the project.
- iii) In case the project is set up by the promoter through his own resources, the CFA would be released directly to the promoter after successful commissioning of the project and report of the Committee as above -ii.

III. Monitoring and Evaluation:

Following three-tier monitoring mechanism is recommended:-

- i) IREDA may evolve a suitable monitoring mechanism for financial management and operation of the project for five years.
- ii) IIT Delhi to carry out technical monitoring and handholding of the consultants/promoters for five years and submit monitoring report to MNRE on quarterly basis.

- 1728
- iii) State Nodal Agencies may carry out monitoring of the project during the phase of installation and for five years of post-installation period and will also closely monitor the execution of project and provide guidance for their timely completion and submit monthly progress report to MNRE.
 - iv) Depending on the requirement the project may be jointly inspected by a representative of IREDA, IIT Delhi, the concerned SNA, BDTC and Bank.

IV. Project Monitoring Support:

In accordance with the provisions of the RDD&D Policy Guidelines funds for monitoring are to be provided. The Committee recommended for providing ₹ 5.00 lakh per project in the following manner:

- i) IREDA may be provided Rs. one lakh for providing services of financial appraisal and management of funds for onward release to the concerned Banks & monitoring agencies.
- ii) Rs. three lakh may be provided to IIT Delhi for technical monitoring and hand-holding of the consultants/promoters, creation of BGFP Project Management Cell, publicity, any unforeseen technical assistance required for successful operation of the project for a period of five years after installation and preparation of documentation on different types of technology packages which may emerge out of these projects. Quarterly/six monthly technical monitoring of BGFP projects may be done through independent project monitors for a period of two years. The project monitors may be drawn from BDTCs, Experts from institutions and independent experts panel. The panel may be decided in consultation with Bio-energy group of MNRE. In addition, project may be monitored by IIT, Delhi through Project Management Cell concurrently for five years. IIT, Delhi is to prepare necessary proforma for monitoring the project. Copies of the reports are to be sent to MNRE and IREDA periodically. A separate head of accounts for BGFP projects may be maintained by the IIT, Delhi under BDTC project of MNRE in operation at RDAT center of IIT, Delhi.
- iii) Rs. one lakh may be provided to the concerned State Nodal Agencies for providing administrative assistance and independent monitoring of the projects during the phase of installation and for five years of post-installation period.

V. General Terms & Conditions for Implementation:

The project will be implemented in accordance with the following general terms & conditions:

- i) All the projects need to have multi-feed biogas digesters and may include suitable mechanism for maintaining temperature inside the biogas digesters, where required, while keeping in view techno-commercial viability.
- ii) Cost of land is excluded from cost of the project.
- iii) The promoter to give an undertaking for regular operation and maintenance of the plant for 15 years after installation and commissioning.
- iv) The promoter to give an undertaking regarding refund of CFA in case the project is abandoned/ non-functional by the project promoter after commissioning.

- 425
- v) The assets created under the technology Demonstration project cannot be disposed of without prior permission of MNRE, GOI.
 - vi) All required statutory clearances/permissions have to be obtained by promoters from the concerned authorities such as Petroleum & Explosives Safety Organization (PESO), Pollution Control Board, Local Authorities, Industries Department etc., as may be required.
 - vii) The Project promoter will not avail of additional grant/financial assistance from any other Central Govt./State Govt./ Autonomous bodies for this project.
 - viii) The developer or his successor will be required to provide data on its biogas generation, bio-fertilizer production and performance of a six monthly basis to MNRE for a period of minimum five years after commissioning of the project.
 - ix) Details of final designs & drawings of digesters, system, Equipments, completion schedule etc., have to be given to MNRE.
 - x) Fulfillment of terms & conditions given in Ministry's letter no. 7-2/2008-BE dated 03-07-2009 and R&D policy guidelines.
 - xi) The Ministry will have the right to publish case studies/success stories/articles/technical papers on his project.
 - xii) Release of Central Financial Assistance by the Ministry will not make it a party to any liability, which may arise on account of operation of the project such as accidental injury to persons, damage to surroundings; rehabilitation of displaced persons, manpower deployed for the project any other disputes etc.
 - xiii) A display board may be installed at prominent location of the project, mentioning the support of MNRE and other details of the project.
 - xiv) BGFP project must be commissioned within the approved time duration otherwise it stands cancelled.
 - xv) In case of any dispute the recommendation of the RDPAC shall be final.

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY

ANDHERI (E), MUMBAI – 400 096.

**SUPPLEMENTARY AGENDA FOR THE 10TH MEETING OF THE
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY**

**VENUE :- CONFERENCE HALL OF SEEPZ SERVICE CENTRE,
2ND FLOOR, ANDHERI (E), MUMBAI – 400 096.**

ON 27TH APRIL, 2011 AT 03.30. P.M.

10th Meeting of the SEEPZ Authority to be held on 27th April, 2011.

List of Supplementary Agenda Item :-

1. Honorarium to the SEEPZ SEZ officials.
2. Running the Gym in BFC Bldg

Supplementary Agenda

I. Proposal for honorarium to SEEPZ SEZ officials:

The SEZ Authority Rules have been notified on 11.11.2009. The Ministry in their communication no. A-2/2/2010-SEZ dt. 18.06.2010 specifies that SEZ Authorities are required to submit the proposal to Ministry for creation of post to facilitate deputation of the existing employees of the Zone to the Authority. It has also been stated in the Ministry's letter that in case of non-availability of the qualified Engineer, a uniform Management is required to be made in all the 7 Authorities.

The proposal for creation of post for Authority was submitted in the 7th Authority meeting held on 21.07.10. The Authority held the view that outsourcing of services of 4 Executives Assistant is not feasible as the same requires approval of the Ministry. Hence the Zone Administration in its communication dt. 20.08.10 to Ministry had approved the requirement of the following posts in the Authority:-

Sl. No.	Name of post	No. of Posts	Pay scale
1.	Secretary	1	Rs.15,600 - 39,100 + Rs. 6,600 G.P.
2.	Manager (Estate)	1	Rs.15,600 - 39,100 + Rs. 5,400 G.P.
3.	Asstt. Engineer	1	Rs.9,300 - 38,400 + Rs.4,600 G.P.
4.	Asstt. Estate	2	Rs.9,300 - 38,400 + Rs.4,200 G.P.
5.	Caretaker	1	Rs.5,200 - 20,200 + Rs.2,400 G.P.
6.	Stenographer	1	Rs.9,300 - 38,400 + Rs.4,200 G.P.
7.	Assistants (Eng. Cell)	2	Rs.9,300 - 38,400 + Rs.4,200 G.P.
8.	Data Entry Operators	4	Rs.5,200 - 20,200 + Rs.1,900 G.P.

Further, Rule 9 of the Authority Rules also "specifies that categories, numbers and pay scales of the officers and employees required by the Authority under sub-rule (1) shall be decided with the approval of the Central Govt.". It is therefore, requested that the approval of the Competent Authority may please be obtained and conveyed for creation of the above mentioned posts so that further action for filling up the post can be taken accordingly.

It is hereby stated ^{the} ~~that~~ Cochin SEZ ^{had} ~~passed~~ an order dt. 16.08.10 (Annexure X) for ~~sanction~~ ^{granted} by the competent Authority in terms of Govt. of India Instruction vide SR 12 for ~~grant~~ ^{to staff} of incentive in the form of monthly fee @ Rs. 5,000/- to ~~ADC's~~ ^{Officers} & Rs. 3,000/- to ~~Asstt/Acct~~ ^{to staff} who are handling the additional work relating to CSEZ Authority.

In similar SEEPZ SEZ Authority is concerned
At present, the work relating to Authority is being looked after by existing staff.

It is stated that in terms of the MOC's letter no. A-20/1/2006-EPZ dt. 16.04.2009, the Competent Authority had assigned the additional charge of the work of the Authority vide order dt. 27.08.2009 to the following officials in addition to their present duties.

Sr. No.	Name of the Officer/Official & Designation	Work of the Authority assigned as additional charge
1	Shri. P.S. Raman, Dy. Development Commissioner	Secretary
2	Smt. M.J. Kulkarni, Asstt. Development Commissioner,	Manager (Estate)
3/4	Smt. Rekha S. Nair, Upper Division Clerk	Executive (Estate)

The proposal for honorarium for the SEEPZ SEZ Authority present officials who are handling the additional charge of the Authority is submitted for consideration of the Authority.

in the form of monthly fee to grant incentive to the following officials/officers.

Item No. 2: Running the Gym in the BFC Bldg.:

Submitted to the Authority for consideration.

The proposal of running the gym in the BFC Bldg. was submitted in the 9th Authority meeting held on 14.03.2011. The Committee accorded the approval for granting a rent concession of 50% for a period of 6 months and thereafter to review the rent chargeable after assessing the revenue generation. Accordingly the Zone Administration had communicated the same vide letter dt. 25.03.2011 conveying the rent concession of 50% for a period of 6 months.

M/s .D.K. Hospitality in their communication dt. 06.04.2011 had requested the Zone Administration to grant them rent concession of 50% for a initial period of 12 months instead of 6 months. They have requested to give them the LOI for a month in advance to mobilize the operation and to market the gym facility in the corporate office.

It is proposed for increase the duration of the usage of the gym and the rent concession of 50% for an initial period of 12 months.

Submitted to the Authority for consideration.

No.E-01/01/2010:CSEZA
 COCHIN SPECIAL ECONOMIC ZONE AUTHORITY (CSEZA)
 KAKKANAD, COCHIN - 682 037.

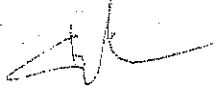
Date : 16-08-2010

ORDER

Sanction of the competent authority is hereby accorded in terms of Government of India instructions vide SR-12 for grant of incentive in the form of monthly fee to the following officials who are handling the additional work relating to CSEZ Authority with effect from the date shown against their names, until further orders.

Sl. No.	Name & Designation	Amount (Rs.) p.m.	Eligible from
1	Sh. T V Chandran, ADC	Rs.5,000/-	01/04/10
2	Sh. S P Rajendran, ADC	Rs.5,000/-	01/06/10
3	Sh. E V Gokulnath, SO(Acct.)	Rs.3,000/-	01/04/10
4	Sh. Harikumar K K, Asst.	Rs.3,000/-	01/04/10
5	Sh. Pramodu S, Asst.	Rs.3,000/-	01/04/10

The expenditure is debitable to the Head of Account Establishment - Revenue Expenditure, CSEZA 4000 400.110.


 Chairman, CSEZA